

Why do we use software at our school?

Our school uses a variety of online services and applications (**software**) to support and enhance our students' educational experiences and to create a high quality and innovative learning environment. We use software to:

- educate students
- support students' social and emotional wellbeing, and health
- fulfill legal obligations
- communicate and engage with parents
- undertake student administration and school management
- perform other functions stated in the [Schools' Privacy Policy](#) and [Privacy Collection Notice](#).

The software used at our school is:

Software	Whose and what information	Why this information is collected	Data storage location & service provider privacy policy
ACER OARS	Personal Information <ul style="list-style-type: none"> • First name (staff, student) • Surname (staff, student) • Email address (staff) • Gender (student) • Date of Birth (student) Additional Information <ul style="list-style-type: none"> • Academic results (student) • Year level (student) • Class name (student) • School name (staff, student) 	Measures a student's knowledge, skills and understanding in a subject helps pinpoint where they are in their learning journey – and what they need to progress.	Australia https://www.acer.org/privacy
Education Perfect	<ul style="list-style-type: none"> • Student first and last name • Student email address • Unique Student ID • Student created content • Student assessment data • Student engagement data 	Provides students with access to online English and Science learning tool. Enables teachers to track and assess student progress and tailor further learning.	Australia https://www.educationperfect.com/privacy-policy/
Sparx Maths	<ul style="list-style-type: none"> • Student first and last name • Student email address • Unique Student ID • Class Name • Date of Birth 	Provides students with access to online maths learning tool. Enables teachers to track and assess student progress and tailor further learning.	UK https://drive.google.com/file/d/1q4ugMnEpiZSpV9BD9pSpl2w57fcbcham/view

Wellio	<p>Personal Information</p> <ul style="list-style-type: none"> • First name (staff, student) • Surname (staff, student) • Email address (staff) <p>Additional Information</p> <ul style="list-style-type: none"> • Year level (student) • Class name (staff, student) • School name (staff, student) • Responses - online learning, surveys, forms (student) • Role (staff) 	A student wellbeing platform that allows schools deliver consistent wellbeing lessons linked to the curriculum, track student wellbeing, and support whole-school programs.	Australia https://drive.google.com/file/d/1Q17pCkNsQFKZJKHdDm2Wt8r5x9MMIPRF/view
Compass	<p>Personal Information (Account Registration)</p> <ul style="list-style-type: none"> • First name (staff, student, parent) • Surname (staff, student, parent) • Email address (staff, student, parent) Gender (student, staff, parent) • Date of Birth (staff, student, parent) • Age (staff, student, parent) <p>Additional Data disclosed to service:</p> <ul style="list-style-type: none"> • Protection details (student)* ^ • Legal custodian arrangements (student)* ^ • Out of home care status (student)* ^ • Records of behaviour incidents (student)* ^ • Behavioural observations/notes (student)* ^ • Support arrangements (student)* ^ • Professional case notes (student)* ^ • Reason for absence (student)* ^ • Records of interview and/or contact (student)* ^ • Unique Student Identifier (student)* ^ • Medical details (staff, student)* ^ • Well-being information (staff, student)* ^ • Identification documentation (student, parent)* ^ • Electronic signature (student, parent)* ^ • User location data (staff, student, parent)* ^ • Consent (student)* • Attendance (student)* 	Compass provides schools with a single platform for school and student administration functions, such as financial management, timetabling, attendance, student assessment and reporting, communicating with parents and students, making reasonable adjustments for students with disabilities and other conditions, and fulfilling legal requirements such as duty of care.	Australia https://sites.google.com/compass.education/policies/privacy

	<ul style="list-style-type: none"> • Academic testing (student)* • Personality profiling, career goals and/or interests (student)* • Emergency contacts (student)* • Works (staff, student)* • Image (staff, student)* • Video or audio recording (staff, student)* • Home address (student, parent)* • Phone number (staff, student, parent)* • Cultural/citizenship details, racial or ethnic origin (student, parent)* • Religion (student, parent)* • Languages spoken (student, parent)* • Responses - online learning, surveys, forms (staff, student, parent)* • Other personal information (as specified by the school)* <p>Additional Information</p> <ul style="list-style-type: none"> • Academic results (student)* • Timetabling (student)* • Year level (staff, student) • Title (staff, student, parent) • Role (staff) • Username (staff, student, parent) • Class name (staff, student)* • School name (staff, student, parent)* • Country or State/Province (staff, student, parent) • Responses - online learning, surveys, forms (staff, student, parent)* <p>Optional *</p> <p>Potentially protected data ^</p>		
Edrolo	<p>Personal information</p> <ul style="list-style-type: none"> • First name (staff, student) • Surname (staff, student) • Email address (staff, student) • Works (staff, student)* • Home address (student)* • Phone number (staff)* • Middle name (staff, student)* • School ID Number (student)* • Responses - online learning, forms (staff, student)* <p>Additional Information</p> <ul style="list-style-type: none"> • Timetabling (student)* 	Provides VCE students curriculum-aligned learning and practice. Provides insights for schools to make data-informed decisions.	Australia https://edrolo.com.au/legals/privacy-policy

	<ul style="list-style-type: none"> Year level (student)* Class name (staff, student) School name (staff, student) Responses - online learning, forms (staff, student)* <p>Optional *</p>		
Microsoft 365	<ul style="list-style-type: none"> Student username Student email address Student year group Student school name Student personal system settings Student Class name Student created content Student Form Submissions 	Microsoft 365 provides learning tools that enable collaboration. It introduces flexible and personalised learning, allows educators to connect more meaningfully with students, help parents, guardians and families support their children while distance learning and foster the important connection between the school and the home.	Australia, US https://www.microsoft.com/en-gb/privacy/privacystatement
ClickView	<ul style="list-style-type: none"> Student first and last name Student email address Student created content Student assessment data 	Provide educators and students access to high quality and relevant video resources for lessons. Interactive videos engage students in active learning, allowing educators to assess students formatively and target their teaching.	Australia https://www.clickvieweducation.com/en-au/legal/privacy-policy
VCAA Digital Assessment Library (DAL)	<ul style="list-style-type: none"> student name student date of birth student gender Victorian Student Number (VSN) local school identifier student school student year level student enrolment time fraction student home group student language background other than English student aboriginal background Student Assessment Data 	DAL offers a range of assessments in Mathematics, English, Science and Health and Physical Education. This benefits all Year 7-10 students as teachers are able to use the data to make informed decisions about student learning.	Australia https://www.vcaa.vic.edu.au/footer/privacy-policy
Campion MyConnect 2	<p>Personal information</p> <ul style="list-style-type: none"> First name (student) Surname (student) Student ID (student) Email Address (Staff, Student) <p>Additional Information</p> <ul style="list-style-type: none"> Staff code (staff) Year level (student) 	This is the booklist provider's platform so students can access any of their texts digitally.	Australia https://www.campion.com.au/privacy-policy/

	<ul style="list-style-type: none"> • Class name (staff, student)* • School name (staff, student) • Timetable (staff, student)* • School house (student)* • Username - determined by the user (staff, student) 		
Stile	<ul style="list-style-type: none"> • Student first and last name • Student year level • Student email address • Student created content • Student assessment data • Student engagement data 	Stile is a platform for Year 7-10 science curriculum. It provides teachers and students with classroom lessons, interactive activities, assessments and check ins that include model answers.	Australia https://stileeducation.com.au/other/privacy/
SPA Platform	<p>Personal Information</p> <ul style="list-style-type: none"> • First name (staff, student) • Surname (staff, student) • Email address (staff) • Academic testing (student) • Date of Birth (student) • Attendance (student)* <p>Additional Information</p> <ul style="list-style-type: none"> • Academic results (student) • Year level (student) • Class name (student) • School name (staff, student) • ID number (student) • Country or State/province (staff, student) • Test completion date (student) <p>*Optional data fields</p>	<p>SPA is a web based software tool designed and build for schools to analyse, display and communicate student assessment data.</p> <p>It allows teachers to monitor and track student learning growth.</p>	Australia https://www.spaplatform.com.au/privacy-policy.html
Essential Assessment	<p>Personal information</p> <ul style="list-style-type: none"> • First name (staff, student) • Surname (staff, student) • Email address (staff) • Academic testing (student) • Phone number (staff) • Responses – online learning (student) <p>Additional Information</p> <ul style="list-style-type: none"> • Academic results (student) • Year level (staff, student) • Class name (staff, student) • School name (staff, student, parent) • Username - determined by the user (staff, student, parent) • Responses - online learning (student) • Identification number (student) 	<p>For student learning and assessment in Maths and English.</p> <p>Enables teachers to track and assess student progress and tailor further learning.</p>	New Zealand https://essentialassessment.com.au/privacy/

In addition to the above, and where appropriate or permitted by law, school staff or software providers may access information in these software for other purposes, for example, where the software provider needs access to provide technical support.

What content and materials will be shared through the software?

Students may have the ability to create, store and share schoolwork related content, such as photographs, audio and video recordings, and non-classroom related information. Where this work contains personally identifiable information of students or others, we will guide students on how to handle it safely and respectfully, and to seek appropriate permissions.

How do we protect personal and other information?

Personal information will be handled in line with the school's and DE's policies. These include: [Schools' Privacy Policy](#), [Cybersafety and Responsible Use of Digital Technologies](#), [Digital Learning in Schools](#) and [Records Management Policy](#).

We will help your child to use the software safely by providing them with technical or any other help they need.

You can also assist by:

- having conversations with your child about eSafety
- checking that your child is comfortable raising any issues with you or their teacher
- watching your child when they use the software from home to check if they have any concerns.

Who can I contact if I have questions?

If you wish to request access to your/your child's information, have any questions or concerns regarding your child using any of this software, or you do *not* want your child to participate, please contact the school to discuss your options via email helpdesk@westernportsc.vic.edu.au