

Dear Parent/Carer,

Western Port Secondary College is looking forward to another great year of teaching and learning and would like to advise you of *our College's* voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Extra-curricular items and activities are provided on a user-pays basis.

Ongoing and continued support from our families in regards to financial contributions to our College has ensured our school can go above and beyond offering a standard curriculum program and allow our students to have a wide choice of subjects to pursue their chosen pathways. Working with our School Council we have ensured our school charges remain at one of the lowest levels in the state.

As can be seen over the last few years we have invested heavily in our students, staff and College facilities. We continue to do this as we truly believe our students deserve the best possible opportunity to thrive and pursue their wide range of passions in state of the art facilities as they move through our College and onto the next chapter of their lives.

Student wellbeing is a key priority and we strive to develop our student's personal and social skills to become confident, resilient and valued members of the community. Your continued support has allowed us to create this environment in our College and the resources required.

As we head into the future we are excited to commence our refurbishment of the senior and middle school wing of the College along with a new well-being area. The resources required to operate in this space will be significant. Your continued support will allow us to provide the latest programs and equipment in these new and refurbished areas.

### ***Financial Support***

For parents experiencing financial difficulty, alternative payment options or plans are available. Parents wishing to explore this option are encouraged to make an appointment with the school's Parent Payment Contact, *Meaghan McKinnon or Robyn Chipperfield* by phone on 5979 1577 or email [western.port.sc@education.vic.gov.au](mailto:western.port.sc@education.vic.gov.au) to arrange for a confidential discussion.

Please note the following payment options are available:

- CASH
- EFTPOS
- CREDIT CARD
- BPay
- Centrepay (*Families holding a valid means-tested concession card*) – please speak with the WPSC office staff for details and obtaining a form
- Camps, Sports, Excursion Fund (CSEF) *provides payments for eligible students to attend camps, sports and excursions. Families holding a valid means-tested concession card or temporary or permanent foster parents are eligible to apply and a Special Consideration eligibility category also exists.*

For further information on the Department's Parent Payments Policy please refer to our College website:

<https://westernportsc.vic.edu.au/wp-content/uploads/2021/09/WESTERN-PORT-SECONDARY-COLLEGE-PARENT-PAYMENT-POLICY-DET-2022.pdf>

Kind regards,

Chris Quinn  
Principal

Brett Holland  
School Council President

## Western Port Secondary College | Year 11 - 2022

Curriculum Contributions – Items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials, licensed programs and equipment accessed by student <ul style="list-style-type: none"> <li>• <i>Mathletics</i></li> <li>• <i>Edrolo</i></li> <li>• <i>Workbooks &amp; practice exams, printing and photocopying supplied by WPSC</i></li> <li>• <i>Western Port Secondary College locker, lock and key</i></li> <li>• <i>Student ID Card</i></li> </ul>	\$170.00
<b>Sub Total</b>	<b>\$170.00</b>
Extra -Curricular Items and Activities - Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.	
Carnivals and Interschool Sport  <b><i>All students are encouraged to attend our swimming and athletics carnival to either participate or support their house, novelty events are also an option for participation.</i></b> Charge includes: <ul style="list-style-type: none"> <li>• <i>Bus transport costs to and from whole school swimming and sports carnivals</i></li> <li>• <i>Transport to school sports competitions and competition entry costs,</i></li> <li>• <i>Provision of college representative sports uniforms</i></li> <li>• <i>Whole school cross country refreshments</i></li> </ul> <b><i>CSEF money can be used for this item</i></b>	\$50.00
<ul style="list-style-type: none"> <li>• <i>Channelling Futures</i></li> <li>• <i>Bright Futures</i></li> <li>• <i>Pathway programs – activities including guest speakers and excursions</i></li> </ul> <b><i>CSEF FUNDS can be used for this item</i></b>	\$50.00
<b>Total</b>	<b>\$270.00</b>

Extra -Curricular Items and Activities - Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the curriculum. These are provided on a user-pays basis.	Amount
Other optional Year 11 camps, excursions and activities to be scheduled	TBA
Other Contributions – for non curricular items and activities	
<b>First Aid Contribution</b> - The school provides first aid consumables required to treat students and to meet student health needs when at school and offsite. Staff also undertake professional development in CPR, welfare, asthma, anaphylaxis and diabetes management on an annual basis.	\$30.00
<b>Student Wellbeing Contribution</b> - At Western Port Secondary College we support students' wellbeing at an individualised level, this includes the engagement of external professionals on a need's basis. This support assists in developing staff knowledge, and at times, individual students and families. We envisage there may be a need for greater support of individual students given the difficulties of 2020 & 2021. Our aim is to provide individual and group support.	\$30.00
<b>ICT Contribution</b> - Software and equipment needed to sustain and enhance our ICT program.	\$30.00
<b>Building Fund – Please note this is a Tax-Deductible contribution</b> - The Building Fund is a voluntary fund established to build reserves to enable us to plan for future building projects and provide upgrades to our grounds and facilities that enhance and support the learning environment for students.	<b>\$30.00</b>
<b>Grounds Maintenance Contribution</b> - To ensure that the school can continue to maintain our grounds to a high standard.	\$30.00
<b>Other Contributions Total:</b>	<b>\$150.00</b>

School Council thank you in advance to support these voluntary funds, so that we will remain in a financial position to deliver significant programs and facilities upgrades for the Western Port Secondary College Community

### **Educational items for students to own**

Stationery items on the booklist can be purchased from Campion or other suppliers you may choose to source these items from. Details on how to access the year level booklist is available on the WPSC website.

### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred

For further information on the Department's Parent Payments Policy please see a one-page overview attached or follow the link:

<https://westernportsc.vic.edu.au/wp-content/uploads/2021/09/WESTERN-PORT-SECONDARY-COLLEGE-PARENT-PAYMENT-POLICY-DET-2022.pdf>

# PARENT PAYMENTS POLICY

## One Page Overview



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.